

IN THE UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF ARKANSAS  
\_\_\_\_\_ DIVISION

PLAINTIFF

(List first one named in the complaint)

V.

Case No. \_\_\_\_\_

DEFENDANT

(List first one named in the complaint)

**CERTIFICATE OF PARTY\***

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, I \_\_\_\_\_,  
being a party to this civil litigation, certify that I have received a copy of the publication entitled  
Your Day in Court: The Federal Court Experience, and have read or have had read to me Sections  
Two, Three, Four, Six and Seven thereof, the addendum On Alternative Dispute Resolution found  
on pages 25 and 26, and also that part of Rule 11 that is quoted on page 27, and I further certify that  
I understand the requirements imposed upon me as a party to this civil case.<sup>1</sup>

If I have an attorney, I understand that I should discuss with him or her any questions I may  
have as to our respective duties and responsibilities during the pendency of this case. If I represent  
myself, pro se, I understand that I should contact the Clerk's Office if I have any such questions.

Dated: \_\_\_\_\_

\_\_\_\_\_  
CLIENT

\_\_\_\_\_  
\*NOTE: This certificate must be filed with the papers in this case within 20 days of the time a person, corporation or other organization becomes a party to any civil action in this federal district court. If the party is not an individual, then this certificate must be signed by the officer or agent of the corporation or other association who has the authority to oversee this litigation and make binding decisions on behalf of said party. If the party is an infant or otherwise incompetent, this certificate must be signed by a person having the legal authority to speak for, and to make decisions on behalf of, the incompetent party with respect to this litigation.

\_\_\_\_\_  
<sup>1</sup>Parties can be excused from completing this certificate in all future actions brought before this court by completing an Omnibus Certificate of Party form and submitting it to the Clerk's Office. This form is available on our web site at [www.ared.uscourts.gov](http://www.ared.uscourts.gov) under Court Forms.